

## Rules of the **Dewlish Cricket Club**

1. **Name** The Club shall be called the Dewlish Cricket Club.
2. **Objects** The Club is formed for the management of Minor County cricket in Dorset and to contribute to the development of cricket in the county through its association with the Dorset Cricket Board.
3. **Membership** The Club shall consist of such members as have paid an annual subscription as provided for in Rule 4, together with any Honorary Life Members. Honorary Life Members elected before Season 2008 shall continue to hold that distinction; further Honorary Life Members may be proposed by the Executive Committee, and elected by the Members at any General Meeting.
4. **Annual Subscription** The annual subscription shall be payable by 1st April each year, the rate of subscription to be decided by the Executive Committee, subject to ratification at the Annual General Meeting which precedes the season for which the proposed subscription rates apply. No member shall enjoy the benefits or privileges of the Club until a valid subscription has been received by the Club.
5. **Officers**
  - (a) The officers of the Club shall be the Chairman, the Treasurer, the Secretary, the Youth Development Officer and the Chairmen of each of the three Sub-Committees listed in rule 9(a).
  - (b) They shall be proposed, seconded and elected at each Annual General Meeting of the Club.
  - (c) They shall hold office until the next Annual General Meeting when they shall retire, but subject to eligibility they may seek re-election from year to year.
6. **Captain**
  - (a) The Captain of the Club shall be appointed by the Executive Committee and shall be introduced to members of the Club by the Chairman at the Annual General Meeting.
  - (b) In the absence of the appointed Captain the Executive Committee shall appoint an acting captain.
  - (c) The Captain may be dismissed by the Executive Committee.
7. **Executive Committee**
  - (a) The Executive Committee, all of whom shall be members of the Club, shall consist of the officers of the Club, plus not more than two nominees of the Club (selected by the Executive Committee).
  - (b) Five members of the Committee shall form a quorum.
8. **Powers of the Executive Committee**
  - (a) The assets of the Club shall be vested in the Executive Committee and they will have the power to do such things as are incidental or conducive to the objects of the Club.
  - (b) The Executive Committee shall have the power to appoint an Honorary Membership Secretary and such Assistant Treasurers and Assistant Secretaries as appropriate.
  - (c) The Executive Committee shall have the power to fill temporarily any vacancy arising from the unavailability or resignation of any Officer of the Club.
9. **Sub-Committees**
  - (a) There shall be the following three Sub-Committees:
    - (i) Cricket and Selection
    - (ii) Membership and Home Matches
    - (iii) Promotion, Sponsorship and Development
  - (b) The roles and responsibilities of each Sub-Committee shall be determined by the Executive Committee from time to time and the total number of members to serve on each Sub-Committee shall also be determined by the Executive Committee from time to time.
  - (c) The Honorary Treasurer shall be chairman of any Finance Sub-Committee that the Executive Committee may, from time to time, establish.
  - (d) Subject to the proviso that the Captain shall be a member of the Cricket and Selection Sub-Committee and that any Honorary Membership Secretary appointed by the Executive Committee shall be a member of the Membership and Home Matches Sub-Committee, each Chairman will be responsible for nominating the members of his own Sub-Committee. If appropriate each Chairman may nominate a person to act as Secretary of his Sub-Committee. No person may serve on a Sub-Committee until his nomination has been ratified by the Executive Committee.
  - (e) The Chairman shall receive notice of all Sub-Committee meetings and shall have the right to attend, but not to vote unless elected or appointed to serve on that committee.
  - (f) The Executive Committee shall have the power to appoint at any time any other ad hoc sub-committee which they consider necessary.
10. **Duties of Secretaries**
  - (a) The Honorary Secretary of the Club shall conduct the correspondence of the Executive Committee and shall have custody of all documents belonging to the Club. He/She shall keep the records of the Club and full and correct minutes of proceedings of the Executive Committee and of all General Meetings.
  - (b) Any Secretary of a Sub-Committee shall conduct the correspondence of the relevant Sub-Committee, together with keeping full and correct records of the business of the Sub-Committee,

making those records, in collaboration with the Honorary Secretary, available to all members of the Executive Committee

**11. Duties of the Treasurer**

The Honorary Treasurer shall keep the accounts of the Club and shall make up the annual statement of accounts and balance sheet of the Club up to the Thirtieth day of September each year, which shall, after audit, be printed and circulated amongst members of the Club prior to submission to the Annual General Meeting for approval.

**12. Privileges of Members**

**Members shall be entitled:**

- (a) to free admission to the ground at Home Matches in any recognised competition (with the exception of matches played in any competition entry for which entails the general imposition of an outer gate charge).
- (b) to bring a car on to the ground on which a Home Match is being played subject to the permission of the ground or other authority.
- (c) to obtain in advance, and at a discount if offered, any tickets which the Club may have been allocated for a match in which free admission under Rule 12(a) above is not available.
- (d) to wear the Dewlish Cricket Club colours with the exception of those exclusively awarded to a "Capped Player" (see Rule 13 below).

**13. County Cap**

The County Cap shall be awarded by the Captain on the recommendation of the Cricket and Selection Committee to any player who, in their opinion, is worthy of the distinction. Such recognition may be acknowledged in a manner as agreed from time to time by the Executive Committee.

**14. Expulsion of Members**

Any request to expel a member from the Club shall be made in writing to the Secretary, setting out the circumstances which gave rise to such a request, and signed by five members of the Club. The Honorary Secretary shall then inform the member by letter, sent to the address noted in the Club's records by recorded mail (so that the member may have the opportunity of explaining or withdrawing from the Club) of the complaint, and give notice of the date, time and place of a meeting of the Executive Committee which will be held to decide the question. The member shall have the right to explain their conduct either in writing or at the meeting. If they decide to attend they may be represented and/or call witnesses. The intention to do so, however, shall be notified to the Secretary at least 3 days before the meeting. If a two-thirds majority of the members of the Executive Committee present vote for expulsion the member shall be expelled. Any member so expelled shall have a right to appeal to an Extraordinary General Meeting [Rule 15 (c)], to be summoned within twenty-one days of the Executive Committee's decision to expel. A majority of two-thirds of the members present and voting shall be required to confirm the expulsion. If the expulsion is not confirmed, the member shall be reinstated.

**15. General Meetings**

- (a) All General Meetings of the Club shall be held at the Oak at Dewlish, unless otherwise rearranged.
- (b) All General Meetings other than the Annual General Meeting shall be called Extraordinary Meetings.
- (c) The Chairman, shall take the Chair at every General Meeting and at meetings of the Executive Committee. If the Chairman is not present then the meeting shall choose one of the members of the Executive Committee to be Chairman of that meeting.
- (d) The Annual General Meeting of the Club shall be held during December in each year to transact the following business:
  - (i) to receive a Statement of the Club's accounts.
  - (ii) to receive the Chairman's Report on the past season and the introduction of the captain for the following season.
  - (iii) to consider any special resolution(s) which may include those for alteration of the Club's Rules.
  - (iv) to elect the Officers of the Club.
  - (v) to ratify the nomination of any Noniinees to the Committee of the Norfolk Cricket Board not already elected under Rule 15(d) (iv).
  - (vi) to elect the Honorary Auditors.
  - (vii) to deal with any special matter which the Executive Committee desire to bring before the members and to receive suggestions from members for consideration by the Executive Committee, but shall not be the subject of discussion at the Annual General Meeting. This business will be conducted under 'other Business'.
- (e) The Executive Committee shall call an Extraordinary General Meeting when any matter outside the day to day management of the Club shall arise and when receiving a request for such a meeting signed by ten members of the Club or by a member who has been expelled by the Executive Committee and desires to appeal to an Extraordinary General Meeting.

- (f) All nominations of an Officer for election at an Annual General Meeting and any special resolutions for an Annual General Meeting shall be submitted in writing to the Secretary of the Club, signed by the Proposer and Seconder, by 1st November in each year so that they may be included in the notice of the meeting. Any nominations or resolutions from the Executive Committee shall simply be recorded in the Minute Book at least 15 days before any General Meeting and incorporated in the notice of the General Meeting sent to members.
- (g) Only persons in membership of the Club two months prior to a General Meeting shall be entitled to attend and vote at that meeting
- 16. Notice of General Meetings** At least fourteen days' notice of any General Meeting shall normally be sent to every member by letter to his address in the Club register.
- 17. Quorum -General Meetings** At General Meetings twenty members shall form a quorum.
- 18. Voting**
- (a) The procedure for voting at General Meetings shall be determined by the Chairman of the meeting.
- (b) At General Meetings every member shall have one vote and under a joint membership each member shall be entitled to one vote.
- (c) Resolutions to elect the Officers of the Club and the Honorary Auditor shall be decided by a simple majority of votes. Special resolutions, including resolutions to amend or add to the rules of the Club, shall be decided by a majority of at least two-thirds of the votes cast.
- (d) In the event of equality in the votes cast, the Chairman of the meeting shall have a second or casting vote.
- (e) Votes by either post or proxy shall not be allowed
- 19. Minutes of General Meetings**
- (a) Members who wish to receive a copy of the minutes of any General Meeting may do so on making written application to the Secretary.
- (b) Minutes of General Meetings shall be signed by the Chairman of the Club at the first Executive Committee meeting following the General Meeting.
- 20. Complaints** All complaints shall be made in writing to the Honorary Secretary who, if unable to deal with them, shall submit them to the Executive Committee whose decision shall then be final.

